

250th Committee Meeting Minutes

April 12, 2016

In attendance: Scott Bugbee, Brian Seeley, Frank Reinhold, Annie Gasowski, Patricia Jenkins, Laura Gund, Marion Kelsey, Carey Brown, Jan Allen, Chief Tom Dronsfield, Marianne Banks, Jim Banks, Sharon Meeker and Dawn ?

1. Meeting began at 9 AM with a viewing of the new video of the Mast Programs.
2. Chief Dronsfield presented information on "Lee Pride" an event which includes a town road clean-up and bar-b-q. It is proposed for Saturday June 25 from 2-4 PM.
3. Minutes from February and March meetings were approved with corrections.
4. Annie reported that Jennifer Roy of the Dearborn Company will present a program on period clothing on April 30th at 1 PM. We will begin the promotion this week. Scott requested that we offer Jen a stipend in an amount similar to the speakers we hire for the Library/Historical Society programs, about \$75, which was moved, seconded and approved.
5. Scott reviewed the budget. Questions on specific items were put off until we discussed souvenirs later in the meeting.
6. July Weekend Update:
 - a.1. music for parade: So far only Dick Babcock's brass band has been approved and they will ride a float. Laura is still working with the Dover Community Band representatives, who will also ride in a float. We are still waiting for word back from David Erwin regarding the ORMS/HS band. Frank has received word from the New Hampshire Police Pipe and Drum band, that they are available. They have a group of about 40 marchers and still need approval from their executive council. The committee agreed that Frank should sign them up. This will be all the parade bands.
 - a.2. Scott heard from a Dianne Duraz who does period music. She is available for a concert on Sat. July 16th. She will do two 45 minute sets with a 15 minute break for \$150. Scott will contact her with the committee's approval. Laura is still working with the Barbershop group. Since the cost of the music portion of the weekend is higher than expected, Annie moved to release the traffic control moneys, which were over-budgeted, into the general parade fund. This was seconded and approved. There will be a parade meeting on Monday April 18th.
 - b. Jan reported that ReMax representatives have asked to bring their hot air balloon for the weekend. They will offer tethered flights. Frank has worked with this idea before and said it was very popular. The ReMax people said they could attend the May meeting but Frank suggested that it wouldn't be necessary; we could just get the information and work from there.
 - c. Jim Banks asked that we supply him with a list of our needs for electrical items for the parade and park events. He has many of the supplies we might need including cables, speakers, batteries, converters, etc. He will need about 2 weeks' notice for the final list and site map, but we can update him as we firm up plans. He suggested that the town might want to wait before changing out the outlet configuration at the park.
 - d. Marianne Banks presented information on the Lee Church chicken bar-b-q which will take place from 5:00-6:30 PM on Saturday July 16th at the LRP. She asked that the vendors stop before the dinner. The menu is ¼ chicken, baked beans, cole slaw, roll with butter, bottled water and a dessert (brownie or cookie). Tickets will be sold in advance for \$8.00. After some discussion it was determined that a carry-out plan might be best. Marianne will provide Jan with a ticket format on which Jan will fix the 250th logo. The dinner will be promoted and the tickets sold at the library and town hall. It is expected that we will sell around 250 tickets with 300 as the maximum.
 - e. The hour by hour planning discussion was tabled until our next meeting.

f. Several committee members have been approached by vendors seeking participation at the park on Saturday. It was decided that we would have the Police Stand selling hamburgers/hotdogs, the Oriental food stand popular at the Town Fair, and an ice-cream stand. These are all set. Community vendors such as Ready Rides are welcome on a first come basis as long as they can be accommodated. They will have to have their own insurance. This also applies to selling vendors who will be charged at the Town Fair rate. (\$25.)

7. Dawn and Sharon Meeker presented their ideas thus far for the Lamprey River Family Paddle to take place on Sunday June 26, from 1-3 or 4. They asked for suggestions and in discussing parking issues it was suggested that they might need to contact police for help on that day. They will use a call in registration similar to the Lee fishing event to ascertain their numbers in advance.

8. Carey Brown asked if we would approve his going ahead with purchasing the round (cylindrical) capsule at about \$500. A motion was made, seconded and passed. The capsule and contents will be exhibited during the Jubilee and closing ceremony, after which it will be sealed and put on exhibit in the Town Hall.

9. Annie handed out forms, letters, etc. for soliciting sponsorship. Several people volunteered to sponsor activities on the list. Everyone will choose businesses or people to solicit.

10. Mast Tree program:

a. The committee agreed that Don Quigley's talk will be a good place to premier the video. Jan will contact Carrie Vaich to see if we can do a presentation of the video for a school assembly after the premier.

b. A motion was made to pay the film group the agreed to \$3350, it was seconded and passed. The committee voted to purchase 15 videos in addition to the five held within the initial agreement. These will be distributed to various Town organizations and the remainder will be sold. It will be possible to order more in the future if needed.

c. Laura has been in contact with Dick Mills regarding the signs for the mast tree. They need to agree on the size needed. Jan will contact Carrie Vaich at the school to make sure they are okay with having two signs and any restrictions.

11. Souvenir Update:

a. Purchase of small bells, brass with logo and either wood-tone or black handles, was approved.

b. It was voted to keep the soap price at \$4.00/each since it is selling. The wholesale price is \$2.00, which will be paid when all current stock is sold.

c. Scott and Laura were given permission to restock our inventory up to \$500; and to order 12 logo'd aprons which will be sold at \$15./each.

12. Frank asked that all past and future events be noted on the website and kept current by persons in charge of specific events. That includes providing him with photos.

The following have been tabled to our next scheduled May 10th meeting:

1. Settler's Jubilee Update
2. Publicity Update
3. Updates on other 250th events
4. Approving these minutes
5. Any new agenda items

An extra meeting will be held on April 26 at 9 AM to discuss the following:

1. Hour by hour details of the July 15-17 weekend
2. Closing ceremony ideas

The meeting adjourned at 11:30am.